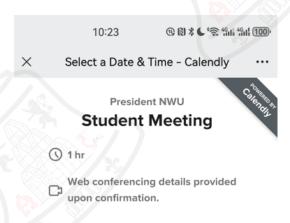
How to schedule a meeting with NWU

- 1. Scheduling Link: https://calendly.com/president-nwuus/student-meeting
- 2. Click the Scheduling Link to access the meeting scheduling calendar.
- 3. Select a date for your meeting.



Select a Day

	<	Au	gust 20	024	>		
SUN	MON	TUE	WED	THU	FRI	SAT	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19 •	20	21	22	23	24	
25	26	27	28	29	30	31	
Time	zone						

Pacific Time - US & Canada (10:23am) -

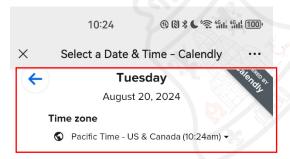
Blue dates indicate available meeting dates.

Please note: The meeting time is based on the local Los Angeles time.

Cookie settings

Report abuse

4. Choose an available time slot for the selected date.



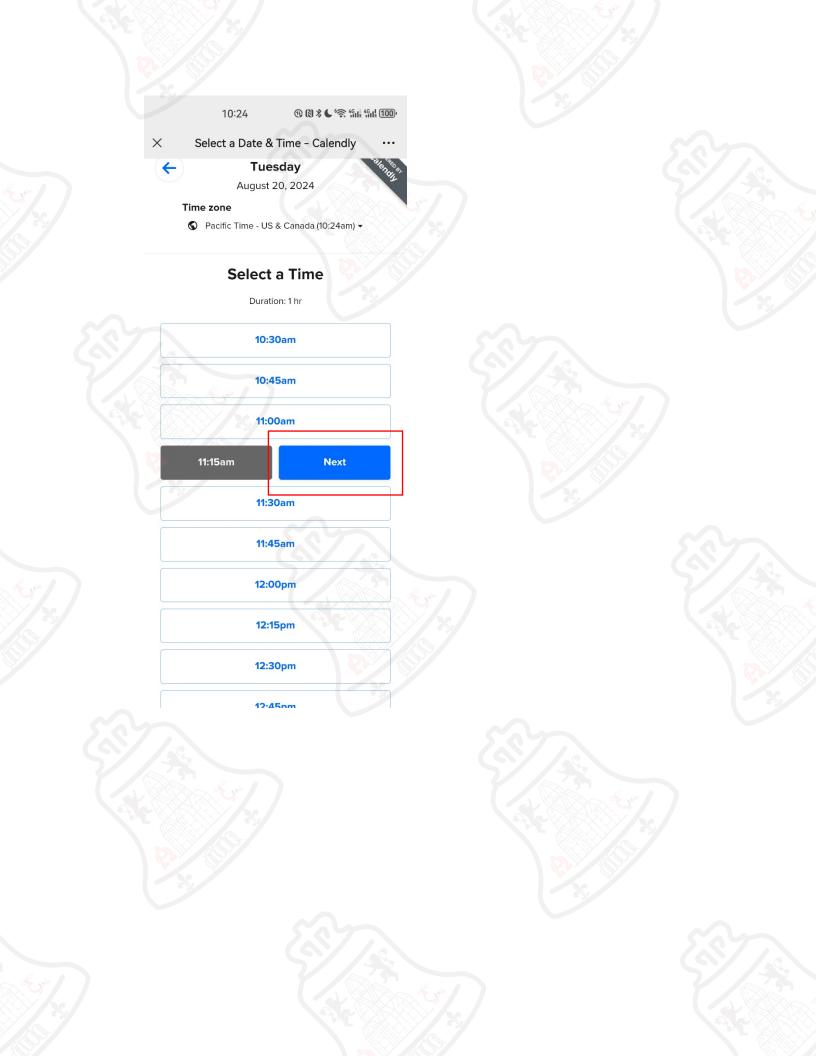
Select a Time

Duration: 1 hr 10:30am 10:45am 11:00am 11:15am 11:30am 11:45am 12:00pm 12:15pm 12:30pm 12.45nm

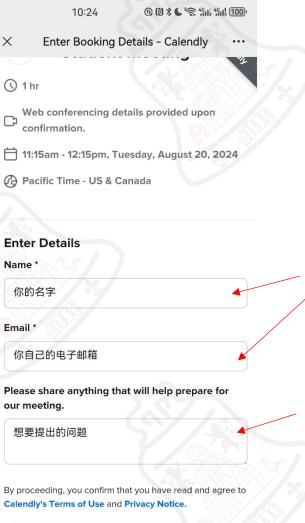
Click on the time slot you wish to schedule the meeting, and please again note that the time here is Los Angeles local time.

For example, clicking:

- 10:30am means the meeting will start at 10:30am on August 20, Los Angeles time.
- 12:00pm means the meeting will start at 12:00pm on August 20, Los Angeles time.



5. Click "Next" and enter the participant information.





Enter your name and email.

Optional: The question you want to ask. You can choose to leave this blank.

If you do fill it in, it will help us prepare better for your specific consultation needs.

6. Click "Schedule Event" to finalize the meeting.

	Confirme	d - Calendly
		re scheduled
	🕑 You ar	re scheduled
A ca		n has been sent to your
_	email	address.
	Open li	nvitation 🖸
	ent Meeting	
	15am - 12:15pm Iesday, August	
🕝 Pa	cific Time - US	& Canada
C) W	eb conferencin	g details to follow.

 G Sign up with Google	
 Sign up with Microsoft	

Cookie settings

Check your email for the Scheduling Confirmation.
You will receive an email from President NWU

8. Open the email to find the Zoom meeting login link.



Zoom Meeting link and time confirmation

Event Name: Student MeetingLocation: This is a Zoom web conference.You can join this meeting from your computer, tablet, or smartphone

9. For further assistance, email us at <u>onestop@nwuus.org</u>.

10. World Clock

https://www.timeanddate.com/worldclock/meeting.html